

## **CHIEF ATTORNEY, FELONY DIVISION: BALTIMORE CITY**

The Maryland Office of the Public Defender (OPD) seeks a demonstrated leader and zealous litigator to serve as the Chief Attorney of the Felony Division for Baltimore City. OPD's Baltimore City District Office is a busy, urban public defender office. OPD provides superior representation to indigent defendants throughout the State of Maryland. The Agency's vision is for *Justice, Fairness, and Dignity for All*. Employees are committed to the core values of a culture of excellence, client-centered representation, tenacious advocacy, and are united as a team in achieving the Agency's mission.

### **OVERVIEW OF THE POSITION**

The Chief Attorney in the Felony Division combines his/her demonstrated dedication to the representation of indigent clients with his/her strong leadership and litigation skills to ensure the highest standard of client representation in a team-oriented environment focused on a client-centered approach to representation. The Chief Attorney in the Felony Division is involved in all aspects of the day-to-day operations of the Division, including the supervision of attorneys and support staff. This position is located at 201 St. Paul Place, Baltimore, Maryland 21202.

### **PRIMARY DUTIES AND RESPONSIBILITIES**

- Reports directly to the District Public Defender and the Deputy District Public Defender for Baltimore City.
- Works closely with Felony Supervisors and District One leaders to maintain a high standard of representation through ensuring accountability while fostering mentorship, teamwork, and communication.
- Supervises Felony Supervisors, felony attorneys, and other professional and support staff in the Felony Division of District One.
- Actively consults with attorneys on case preparation and trial strategy.
- Monitors the distribution of felony cases and attorney caseloads to ensure optimal client outcomes.
- Ensures accountability through the regular evaluation of attorney and staff performance.
- Identifies, assess, and cultivates talent amongst attorneys in the Felony Division.
- Fosters a culture of excellence, resourcefulness, and zealousness amongst attorneys and staff.
- Actively participates in the leadership team of District One.
- Organizes and conducts regular in-house training programs.
- Works closely with the Training Division and other Statewide Divisions to ensure effective representation through the development of relevant policies, practices, and trainings.
- Maintains an active caseload.

### **TRAINING AND QUALIFICATIONS**

- Demonstrated commitment to zealous and comprehensive public defense.
- Substantial criminal litigation experience and strong trial skills (three years felony jury trial experience preferred).
- Demonstrated leadership, mentorship, communication, client advocacy, and management abilities.
- Active membership in good standing in the Maryland Bar or Bar of another State.\*

### **HOW TO APPLY**

To apply for this position please submit a: (1) current resume, (2) cover letter addressing the above qualifications, (3) list of references, (4) completed Applicant Essay (available on our website under "Careers"). Please email items (1)-(4) in **one email** to attorneyjobs@opd.state.md.us. In the subject line of the email please indicate "Felony Chief, Baltimore City." Incomplete applications will not be considered.

### **CLOSING DATE: MARCH 17, 2017**

**The Maryland Office of the Public Defender is an Equal Opportunity Employer. Chief Attorneys are full-time employees who serve at the pleasure of the Public Defender. Criminal Procedure Art., Section 16-203(d). Chief Attorneys cannot engage in the private practice of law while in this position.**

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\* If candidate is a member of the Bar of another State, the candidate must commit to becoming admitted to the Maryland Bar within 18 months of their start date.