

MARYLAND JUVENILE DEFENDER TRAINING AND CERTIFICATION PROJECT: COORDINATOR

The Maryland Office of the Public Defender (OPD) seeks candidates passionate about juvenile justice to coordinate and assist with the development of a training and certification program for defenders representing youth in juvenile delinquency and transfer hearings in Maryland. OPD provides superior representation to indigent defendants of all ages throughout the State of Maryland. The Agency's vision is for *Justice, Fairness, and Dignity for All* and we are committed to our core values of a culture of excellence, client-centered representation, tenacious advocacy, and unity as a team in achieving the Agency's mission. This is a grant-funded position and will be located in Baltimore City. The projected start date will be in January 2019 and will run until September 2020.

PRIMARY DUTIES AND RESPONSIBILITIES

- Working closely with OPD's dedicated juvenile defenders and advocates, the coordinator will help with the development and implementation of training curriculum for juvenile defenders across Maryland;
- Conduct extensive research and gather data on certification models used in other jurisdictions;
- Serve as the liaison between the various internal stakeholders involved in the creation and implementation of the training and certification program;
- Play a central role in the creation of the processes and procedures for the implementation of the certification program once developed;
- Coordinate the pilot training session logistics;
- Collect data regarding the pilot certification program and other activities;
- Assist with grant reporting obligations;
- Provide additional administrative support as needed.

TRAINING AND QUALIFICATIONS

- Commitment to promoting quality representation of juveniles in the criminal justice system;
- Knowledge of and exposure to the systemic issues within the juvenile justice strongly preferred;
- Bachelor's degree;
- Demonstrated communication and organizational skills;
- Strong work ethic and ability to consistently meet deadlines;
- Detail-oriented;
- Ability to work in a fast-paced team-oriented work environment.

HOW TO APPLY

To apply please submit a: (1) current resume, (2) cover letter addressing the above qualifications, and (3) list of three references. Cover letters should be addressed to: Johanna Cohen Leshner, Director of Recruitment, 6 St. Paul Street, 14th floor, Baltimore, Maryland 21202.

Please email items (1)-(3) in **one email** to recruit1@opd.state.md.us. In the subject line of the email please indicate "Coordinator, Certification Planning Group." Incomplete applications will not be considered.

CLOSING DATE: OPEN UNTIL FILLED

The Maryland Office of the Public Defender is proud to be an Equal Opportunity Employer.